



Vidyavardhini's College of Engineering & Technology

Founder President Late Padmashri H. G. Vartak

Approved by AICTE, DTE Maharashtra and Affiliated to University of Mumbai
NAAC accredited, 4 Programmes Accredited by NBA

Criteria Number: 5

Criteria Name: Student Support and Progression

Sub criteria Number: 5.1.4

Sub-criteria Name: Student Progression

5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases.

This document contains the criteria summary and the associated proofs. The documentary evidence can be accessed by clicking on the link given.

Summary

Documents	Link
Organization wide awareness and undertakings on policies with zero tolerance	Supporting documents
Mechanisms for submission of online/offline students' grievances	Supporting documents
Implementation of guidelines of statutory/regulatory bodies	Supporting documents
Details of statutory/regulatory Committees	Supporting documents
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	Supporting documents



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Criteria Number: 5

Criteria Name: Student Support and Progression

Sub criteria Number: 5.1.4

Sub-criteria Name: Student Support-Grievance Redressal

5.1.4: The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases.

- Implementation of guidelines of statutory/regulatory bodies
- Organization wide awareness and undertakings on policies with zero tolerance
- Mechanisms for submission of online/offline students' grievances
- Timely redressal of the grievances through appropriate committees

This document contains the proofs regarding organization wide awareness and undertakings on policies with zero tolerance



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Mechanisms for submission of online/offline students' grievances

The grievance boxes are placed in the college main block and in the hostel.



Grievance Box in the College



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Online Grievance Submission

The online grievance submission is available on the college website on ERP Portal.

INSTITUTE > PERSONAL > ACADEMIC SCHEDULES > ACADEMIC FUNCTIONS > COMMUNICATION

COMMUNICATION > FEEDBACK FEB 20, 2024 4:07:57 PM

Complaint History **Grievance Report**

Specify Your Feedback

Complaint on: Feb 20, 2024

Service: Hostel Library Security Canteen Mess Academics Transport Exam Other

Complaint Priority:

1	2	3	4	5
Low	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	High

Complaint Subject:

Complaint Description (max:400 char):

Complaint Proof: (Left: (img_src) - img file only)

Complaint Forward To: Institute Head Academic Head Library Head Hostel Head Transport Head
 Exam Head Employee Mentor Class Co-ordinator Conflict Resolution Committee HOD

Last Logged on Mon, 18 Apr 2023 2:18:58

Support | Blogs | Career | Forum
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<http://erp.vcet.edu.in/login.htm>

← → ↻ 🔒 Not secure erp.vcet.edu.in/login.htm

Vidyavardhini's College Of Engineering & Technology

VISION

- To be a premier institution of technical education, aiming at becoming a valuable resource for industry and society.

MISSION

- To provide technologically inspiring environment for learning.
- To promote creativity, innovation and professional activities.
- To inculcate ethical and moral values.
- To cater personal, professional and societal needs through quality education.

Welcome! Please login to continue.

Enter username

Enter password

[Forgot password?](#)

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Anti-Ragging Committee Poster in the Notice Board





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Anti-Ragging Committee Poster in the Notice Board



The image shows an office notice board with several posters. On the left, a poster titled "TEAM VCET SOLECHTON RECRUITING" features a QR code and contact information. On the right, a poster with a fist icon and the text "मुकाट सहन करू तका!" (Don't tolerate the fist!) contains a list of anti-ragging rules in Marathi. A "GPS Map Camera" overlay is present in the bottom right, showing a satellite map of the location and providing the following details:

Navghar-Manikpur, Maharashtra, India
Shankar Mishra parking, opposite VIDYAVARDHINI COLLEGE OF ENGINEERING,
near Vasai Station, Shastri Nagar, Vishal Nagar, Vasai West, Navghar-Manikpur,
Vasai-Virar, Maharashtra 401202, India
Lat 19.384294°
Long 72.828913°
24/02/24 04:37 PM GMT +05:30



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Criteria Number: 5

Criteria Name: Student Support and Progression

Sub criteria Number: 5.1.4
Redressal

Sub-criteria Name: Student Support-Grievance

5.1.4: The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases.

- Implementation of guidelines of statutory/regulatory bodies
- Organization wide awareness and undertakings on policies with zero tolerance
- Mechanisms for submission of online/offline students' grievances
- Timely redressal of the grievances through appropriate committees

This document contains the proofs regarding mechanisms for submission of online/offline students' grievance



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Online Grievance Submission

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COMMUNICATION > FEEDBACK

COMPLAINANT HISTORY > GRIEVANCE REPORT

Search Your Feedback

Complainant on: Feb 20, 2024

Service: Hostel Library Security Canteen Mess Academic Transport Exam Other

Complainant Priority: 1 2 3 4 5
Low High

Complainant Subject:

Complainant Description (max 500 char):

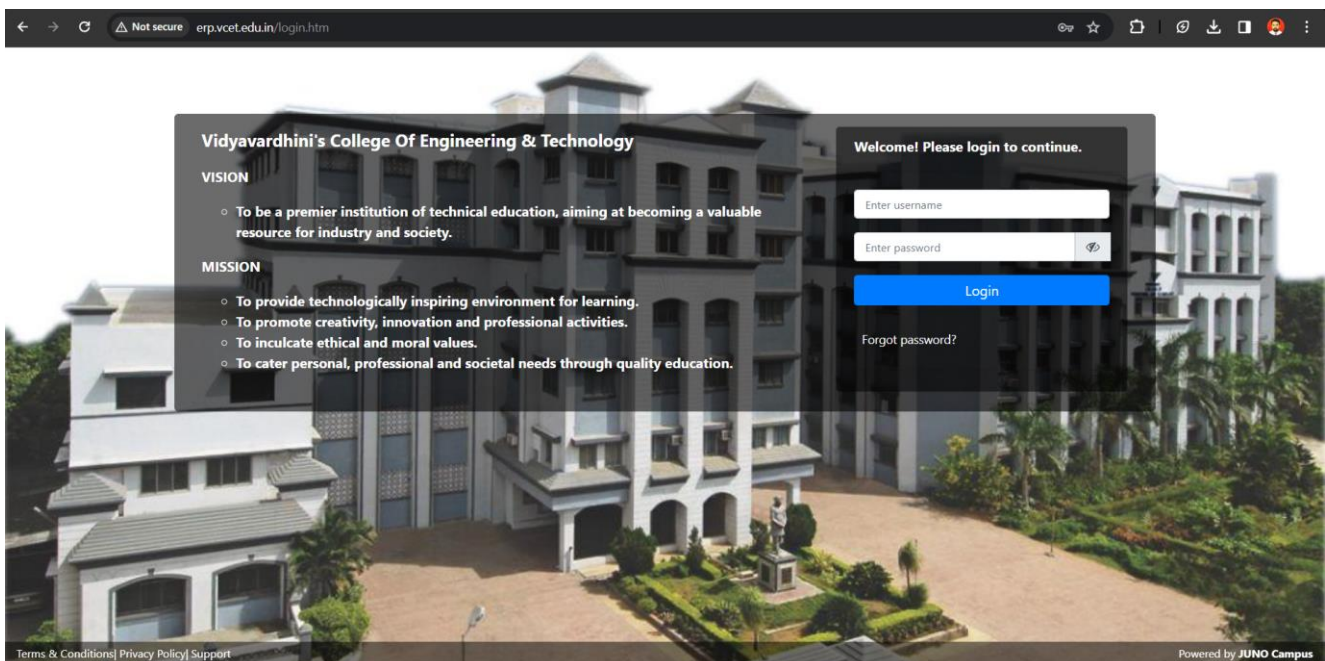
[Rich Text Editor]

Complainant Proof: (alt, jpg, jpeg, png file only)

Complainant Forward To: Institute Head Academic Head Library Head Hostel Head Transport Head
 Exam Head Employee Mentor Class Co-ordinator Conflict Resolution Committee HOD

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<http://erp.vcet.edu.in/login.htm>



[Click here for summary page](#)



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- Mechanisms for submission of online/offline students' grievances
- Timely redressal of the grievances through appropriate committees

This document contains the proofs regarding guidelines of statutory body



Vidyavardhini's College of Engineering & Technology

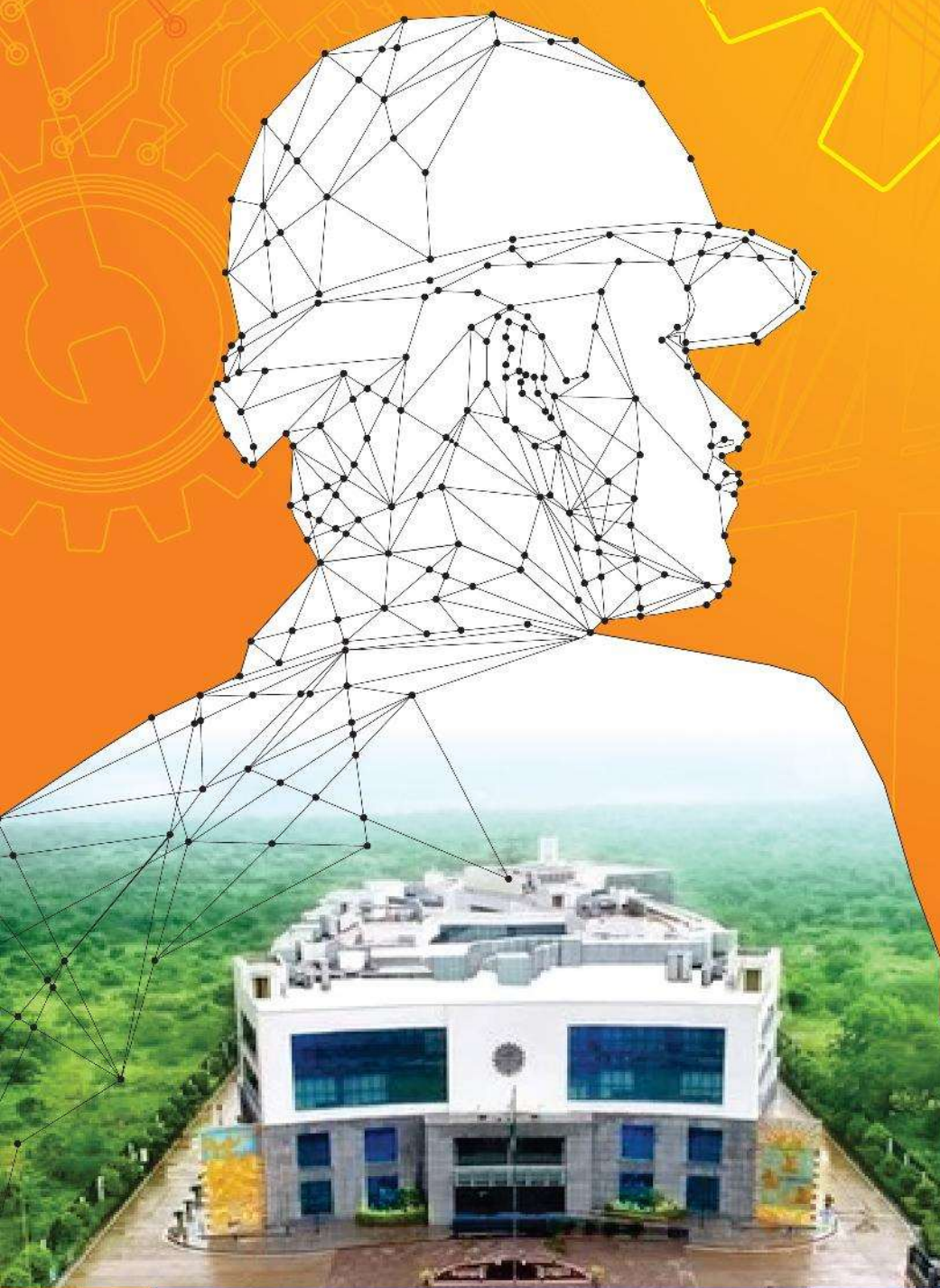
Founder President Late Padmashri H. G. Vartak

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5.1.4 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Sr. No.	Committee Name
1	Proof for implementation of guidelines of statutory bodies
2	Composition of Anti-Ragging Committee
3	Composition of Grievance Redressal Committee
4	Composition of SC-ST Cell
5	Composition of Internal Complaints Committee

अखिल भारतीय तकनीकी शिक्षा परिषद
**ALL INDIA COUNCIL FOR
TECHNICAL EDUCATION**



APPROVAL PROCESS HANDBOOK 2021-22

**APPROVAL
PROCESS
HANDBOOK
2021-22**

This Handbook is a Legal Document as per

All India Council for Technical Education Act, 1987 (52 of 1987)

and

All India Council for Technical Education (Mandatory Accreditation of all Programmes/ Courses in Technical Education Institution and University Departments and Institutions Deemed to be Universities imparting Technical Education) Regulations, 2014 Notified on 29th January, 2014

and

All India Council for Technical Education (Grant of Approval for conducting Vocational Education Programme, Community College Course(s) and Skill Knowledge Provider under National Skill Qualification Framework) Regulations, 2012 Notified on 5th December, 2012 and amended on 3rd February, 2016

and

All India Council for Technical Education (Norms and Standards for the Conduct of Post Graduate Diploma in Management) Regulations, 2017 Notified on 14th December, 2017

and

UGC (Categorisation of Universities (Only) for Grant of Graded Autonomy) Regulations, 2018 Notified on 12th February, 2018

and

All India Council for Technical Education (Categorisation of Standalone Institutions (SIs) for Grant of Graded Autonomy) Regulations, 2019 Notified on 18th January, 2019

and

All India Council for Technical Education (Categorisation of Standalone Institutions (SIs) for Grant of Graded Autonomy) Guidelines, 2019 Notified on 10th October, 2019

and

All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations, 2020 Notified on 4th February, 2020 and amended on 24th February 2021

and

All India Council for Technical Education (Open and Distance Learning Education & Online Education) Guidelines, 2021 Notified on 3rd March, 2021



FOREWORD

The aim of higher Education in India is to provide access, equity, quality with accountability at affordable cost to all aspiring Citizens with utmost transparency to ensure sustainable economic development of the nation. It is achieved through creation, dissemination and application of knowledge. The All India Council for Technical Education (AICTE) has been in existence since November 1945 as a national Level Apex Advisory Body and as a statutory body through an Act of Parliament in 1987 with its mission of developing and promoting quality Technical Education in the Country in a coordinated and integrated manner. The Council's constant endeavour is to encourage a meaningful association between the Technical Education system and research and development activities in a concerted effort aimed at nation building.

The third major revamp of the framework of education in India since independence cleared by the Cabinet in the form of new National Education Policy (NEP), 2020 on 29th July 2020 with an aim to introduce several changes in the Indian education system from the school to college level. The major revamp in Higher Education includes:

- India to be a Global Knowledge Superpower
- Multidisciplinary Education and Research Universities (MERUs)
- Multiple Exit and Entry in Higher Education
- Academic Bank of Credits to facilitate Transfer of Credit
- The National Research Foundation for funding Research.
- A single umbrella body for the entire higher education, Higher Education Commission of India (HECI) excluding medical and legal education. HECI to have four councils viz.,
- National Higher Education Regulatory Council (NHERC) for regulation,
- General Education Council (GEC) for standard setting,
- Higher Education Grants Council (HEGC) for funding,
- National Accreditation Council (NAC) for accreditation.
- National Educational Technology Forum (NETF) for use of technology in education
- National Educational Qualification Framework (NEQF).

The National Education Policy aims to facilitate an inclusive, participatory and holistic approach, which takes into consideration field experiences, empirical research, stakeholder feedback, as well as lessons learned from best practices. It is a progressive shift towards a more scientific approach to education. The prescribed structure will help to cater the ability of the child – stages of cognitive development as well as social and physical awareness. If implemented in its true vision, the new structure can bring India at par with the leading countries of the world.

The Cabinet has also approved the renaming of the Ministry of Human Resource Development to the Ministry of Education. Henceforth, The All India Council for Technical Education (AICTE) is now as a statutory body of Ministry of Education, Govt. of India.

Technical Education at all Levels is witnessing a severe competition and only those Institutions who strive for excellence will survive. The Council believes in providing all kinds of support



and encourage Institutions to think beyond the Curriculum while imparting training for the advancement of knowledge. The Council has put in place several initiatives to bring about changes in the Approval Process by introducing greater transparency and accountability through the e-governance. AICTE has been constantly endeavouring to simplify the procedures and bringing greater ease in the approval process through informal and formal interactions with all stakeholders. The role of AICTE, as a true facilitator of quality Technical Education is evident from the changes made in the Approval Process Handbook along with the revised Gazette Policy, Regulation No. F.No: AB /AICTE /REG /2020 of AICTE dated 4th February, 2020 and amended as per F.No: AB /AICTE /REG /2020 (1st Amendment, 2021) of AICTE dated 24th February, 2021. This is expected to create an academic ambience in the Technical Institutions for nurturing and supporting quality, so that Technical Education in India will be one of the best in the world. Supporting Institutions for Autonomy, Accreditation of Programmes, Ranking of Institutions, schemes such as Margdarshan, Adjunct Faculty, Unnat Bharat Abhiyan, Research Promotion Scheme (RPS), AICTE Doctoral Fellowship (ADF), Short Term Training Programme (STTP), National Initiative for Technical Teachers Training (NITTT), AICTE – IDEALAB, a MOOCs platform SWAYAM, Smart India Hackathons, Start-up Policy 2016 and modified in 2019, Scheme for supporting clubs in institutes (SPICES), are a few of the important initiatives embarked upon by AICTE. Model Curricula Teacher Training Programmes for both new teachers and in service teachers through ATAL academies, Student Induction Programme, mandatory Internship for Students, Examination Reforms, support for Innovation and Entrepreneurship, Industry Interaction Cells, National Perspective Plan for Technical Education are some of the works undertaken. AICTE has signed several MoUs with both Government Departments and private Organizations, NGOs, Start-ups for supporting students and Institutions in getting internship opportunities. The Introduction of National Academic Depository for storing all students' Educational Certificates, all Fee collections and scholarship disbursements through cashless digital means are major changes initiated by the Government of India and implemented by AICTE.

This handbook is an attempt to provide comprehensive information on the fair and rational system of administration as well as other necessary information on the processes involved under the aegis of AICTE. The emphasis on e-governance to ensure transparency and accountability, and implementing a tech-savvy approach to enable faster processing and clearly defining the Infrastructural norms in Institutions are just a few pointers towards AICTE's efforts at fostering a Technical Education system which is on par with the best Institutions in the world.

Swami Vivekananda said "Education is the manifestation of the perfection already in man". In keeping with this objective, apart from regulatory role, AICTE shall continue to strive to be a true mentor, facilitator and enabler in bringing out the best in each Institution. We hope all the stakeholders of Technical Education shall also put in their best and make team India proud and make "Atmanirbhar Bharat" a reality.

योग: कर्मसु कौशलम्
(Excellence in action is Yoga)

Anil D. Sahasrabudhe
Chairman, AICTE

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14	Auditorium	Desirable
15	Staff Quarters	Desirable
16	Course(s) taken through duly recognized MOOCs shall be used as Supplementary Course(s)	Desirable
17	General Insurance provided for assets against fire, burglary and other calamities	Desirable
18	Intellectual Property Right Cell	Desirable
19	Implementation of Unnat Bharat Abhiyan/ Saansad Adarsh Gram Yojana (SAGY)	Desirable
20	Implementation of Start-up Policy	Desirable
21	Innovation Cell/Club	Desirable
22	Social Media Cell	Desirable
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25	Plastic Free Campus	Desirable
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27	Availability of quality sanitary napkins through sanitary napkin vending machines and ensuring safe and environmental friendly disposal of used sanitary napkin through sanitary napkin incinerator	Desirable
28	Rainwater Harvesting	Desirable

6.3 Structure of the Committees

6.3.1 Structure of Anti Ragging Committee

Every Institution/ University including Institution Deemed to be University imparting Technical Education shall constitute a Committee to be known as the Anti-Ragging Committee to be nominated and headed by the Head of the Institution, and consisting of representatives of Civil and Police Administration, Local Media, Non-Government Organizations involved in youth activities, representatives of Faculty members, representatives of parents, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff and shall have a diverse mix of membership in term of Level as well as gender.

6.3.2 Grievance Redressal Mechanism

In order to provide opportunities for redressal of certain grievances of students already enrolled in any institution, as well as for those seeking admission to such institutions, AICTE has notified All India Council for Technical Education (Redressal of Grievance of Students) Regulations, 2019 vide F. No. 1-101/PGRC/AICTE/Regulation/2019 dated 07.11.2019 for establishment of grievance redressal mechanism for all AICTE approved Technical Institutions. Non-compliance of the above Regulations shall call for punitive action.

Student Grievance Redressal Committee (SGRC)

- A complaint from an aggrieved student relating to the institution shall be addressed to the Chairperson, Student Grievance Redressal Committee (SGRC).
- Every AICTE approved institution shall constitute Student Grievance Redressal Committee (SGRC) with the following composition, namely:
 - a. Principal of the College- Chairperson;
 - b. Three senior members of the teaching faculty to be nominated by the Principal as Members and out of three one member shall be female and other from SC/ST/OBC category;
 - c. A representative from among students of the College to be nominated by the Principal based on academic merit/excellence in sports/performance in co-curricular activities-Special Invitee.
- The term of the members and the special invitee shall be of two years.
- The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.



- In considering the grievances before it, the SGRC shall follow principles of natural justice.
- The SGRC shall send its report with recommendations, if any, to the concerned institution and a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint.
- Any student aggrieved by the decision of the Student Grievance Redressal Committee may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision.

Appointment, Tenure, Removal and Conditions of Services of Ombudsperson:

- Each affiliating University, Technical University, Private University, Deemed to be University shall appoint Ombudsperson for redressal of grievances of students under the UGC (Redress of Grievances of Students) Regulations, 2019.
- There shall be one or more part-time functionaries designated as Ombudsperson to hear, and decide on, appeals preferred against the decisions of the SGRCs.
- For institutions which are offering diploma level course(s) and are affiliated to Board of Technical Education (BTE), the concerned Directorate of Technical Education (DTE) shall appoint an Ombudsperson for redressal of grievances of students.
- For Institution which are not affiliated to any University and offering Diploma, Post Diploma, Post Graduate Certificate, Post Graduate Diploma Course(s) in Management, Computer Applications & Travel and Tourism, the Council shall appoint an Ombudsperson for redressal of grievances of students.
- The Ombudsperson shall be a Retired District Judge or a retired Vice Chancellor or Professor (who has worked as Dean/HOD and 10 years' experience as Professor at State/Central Universities/Institution of eminence).
- The Ombudsperson shall not, at the time of appointment, during one year before appointment, or in the course of his tenure as Ombudsperson, be in a conflict of interest with the Institution where his/her personal relationship, professional affiliation or financial interest may compromise or reasonably appear to compromise, the independence of judgement toward the Institution.
- The Ombudsperson shall be appointed for a period of three years or until he or she attains the age of 70 years, whichever is earlier, from the date of assuming office, and shall be eligible for reappointment for another one term for the same State or region, as the case may be.
- For conducting the hearings, the Ombudsperson shall be paid a sitting fee, per diem, in accordance with the norms fixed by the Council, and shall, in addition, be eligible for reimbursement of the expenditure incurred on conveyance.
- The State Government, in the case of an Ombudsperson of a State, and the Council (for Council appointed Ombudsperson), may remove the Ombudsperson from office, on charges of proven misconduct or misbehaviour as defined under these Regulations.
- No order of removal of Ombudsperson shall be made except after an inquiry made in this regard by a person not below the rank of judge of the High Court in which a reasonable opportunity of being heard is given to the Ombudsperson.

Functions of Ombudsperson:

- The Ombudsperson shall hear appeals from an aggrieved student(s), only after the student has availed all other remedies provided under these Regulations.
- While issues of malpractices in the conduct of examination or in the process of evaluation may be referred to the Ombudsperson, no appeal or application for revaluation or re-totalling of answer sheets from an examination, shall be entertained by the Ombudsperson unless specific irregularity materially affecting the outcome of specific instance of discrimination is indicated.



- The Ombudsperson may avail assistance of any person, as amicus curiae, for hearing complaints of alleged discrimination.
- The Ombudsperson shall make all efforts to resolve the grievances within a period of 30 days of receiving the appeal from the aggrieved student(s).

Procedure for Redressal of Grievances by Ombudspersons and Student Grievance Redressal Committees:

- Each institution shall, within a period of three months from the date of issue of this notification, have an online portal where any aggrieved student may submit an application seeking redressal of grievance.
- On receipt of an online complaint, the institution shall refer the complaint to the appropriate Student Grievance Redressal Committee, along with its comments within 15 days of receipt of complaint on the online portal.
- The Student Grievance Redressal Committee, as the case may be, shall fix a date for hearing the complaint which shall be communicated to the institution and the aggrieved student.
- An aggrieved person may appear either in person or authorize a representative to present his/her case.
- Grievances not resolved by the Student Grievance Redressal Committee shall be referred to the Ombudsperson, within the time period provided in these Regulations.
- Institutions shall extend co-operation to the Ombudsperson or the Student Grievance Redressal Committee, in early redressal of grievances; and failure to do so may be reported by the Ombudsperson to the Council, which shall take action in accordance with the provisions of these Regulations.
- The Ombudsperson shall, after giving reasonable opportunities of being heard to both parties, on the conclusion of proceedings, pass such order, with reasons therefore as may be deemed fit to redress the grievance and provide such relief as may be appropriate to the aggrieved student.
- The institution, as well as the aggrieved student, shall be provided with copies of the order under the signature of the Ombudsperson, and the institution shall place it for general information on its website.
- The institution shall comply with the recommendations of the Ombudsperson; and the Ombudsperson shall report to the Council any failure on the part of the institution to comply with the recommendations.
- The Ombudsperson may recommend appropriate action against the complainant, where a complaint is found to be false or frivolous.

Information Regarding Ombudspersons and Student Grievance Redressal Committees:

An institution shall furnish, prominently, on its website and in its prospectus, all relevant information in respect of the Students Grievance Redressal Committee(s) coming in its purview, and the Ombudsperson for the purpose of appeals.

Consequences of Non-Compliance:

The Council shall in respect of any Technical institution, which wilfully contravenes or repeatedly fails to comply with the recommendation of the Ombudsperson or the Student Grievance Redressal Committee, as the case may be, proceed to take one or more of the following actions, namely:

- withdrawal of approval granted to the Technical Institution;
- withdrawal of declaration of fitness or entitlement to receive grants or financial assistance from the Council;



- withholding any grant allocated to the Technical Institution;
- declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programs of the Council;
- informing the general public, including potential candidates for admission, through a notice displayed prominently in suitable media and posted on the website of Council, declaring that the institution does not possess the minimum standards for redressal of grievances;
- recommend to the affiliating University for withdrawal of affiliation, in case of a University affiliated institution or DTE affiliated institution;
- Such other action as may be deemed necessary and appropriate against an institution for non-compliance.

Provided that no action shall be taken by the Council under these Regulations, unless the institution has been given an opportunity to explain its position and an opportunity of being heard has been provided to it.

Prevention and Prohibition of Ragging:

In view of the directions of the Honorable Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009, to prohibit, prevent and eliminate the scourge of ragging, in exercise of the powers conferred under Section 23 read with Section 10(b), (g), (p) and (q) of AICTE Act, 1987, the All India Council for Technical Education has notified Regulations for prevention and prohibition of ragging in AICTE approved Technical Institutions vide Order No 37-3/Legal/AICTE/2009 dated 01.07.2009 available on AICTE web-portal <https://www.aicte-india.org/grievance/anti>. All AICTE approved Technical Institutions have to comply with the provisions made in the above Regulations. Any violation of above AICTE Regulations for the prevention and prohibition of ragging, shall call for punitive action against erring Institutions as per the provisions made the above said Regulations.

The Institutions shall have to step up Anti-Ragging mechanism by way of adequate Publicity through various Mediums:

- Constitution of Anti-Ragging Committee and Anti Ragging Squad;
- Setting up of Anti-Ragging Cell;
- Installing CCTV cameras at vital points;
- Anti-Ragging Workshops;
- Updating all Web sites with Nodal Officers complete details, alarm bells etc.;
- Regular interaction and counselling with the students;
- Identification of trouble-triggers;
- Mention of Anti-Ragging warning in the Institution's prospectus and information Booklets/ Brochures shall be ensured; and
- Surprise inspection of hostels, student accommodation, canteens, rest cum recreational rooms, toilets, bus-stands and any other measures which would augur well in preventing/ quelling ragging and any uncalled for behaviour/incident shall be undertaken.

Students in distress due to ragging related incidents can call the National Anti-Ragging Helpline No. 1800-180-5522 (24x7 Toll Free) or e-mail: helpline@antiragging.in.

The Institution approved by AICTE may hold Workshops and Seminars on eradication of ragging in higher Educational Institutions. They are required to display Anti Ragging posters at all prominent places such as Admission Centre, Department, Library, Canteen, Hostel, Common facilities etc. The size of posters should be 8'x6'.



The Institutions are required to submit an online compliance of Anti-Ragging Regulations on curbing the menace of ragging in the Technical Institutions, 2009 at www.antiragging.in.

Institutions are required to make it compulsory for each student and every parent to submit an online undertaking every academic year at www.antiragging.in and www.amanmovement.org.

Further, the attention of all the Institutions are invited to the Third amendment to UGC Regulations dated 29th June, 2016 expanding the definition of ragging by including the following:

“(j) Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic, identity, place of birth, place of residence or economic background”.

Internal Complaint Committee (ICC):

Responsibilities of the Technical Institution as per Gender Sensitization, prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions (All India Council for Technical Education Regulations, 2016).

Every Technical Institution shall

- a. Publicly notify the provisions against sexual harassment and ensure their wide-dissemination
- b. Include in its Web Site, prospectus and display prominently at conspicuous places or Notice Boards the penalty and consequences of sexual harassment and make all sections of the institutional community aware of the information on the mechanism put in place for redressal of complaints pertaining to sexual harassment, contact details of members of Internal Complaints Committee, complaints procedure and so on
- c. Organise Training Programmes or as the case may be, workshops for the officers, functionaries, faculty and students, to sensitize them and ensure knowledge and awareness of the rights, entitlements and responsibilities enshrined in the Act and under these regulations.
- d. Organise regular orientation or training Programmes for the members of the ICC to deal with complaints, steer the process of settlement or conciliation, etc., with sensitivity
- e. Act decisively against all gender based violence perpetrated against employees and students of all sexes recognising that primarily women employees and students and some male students and students of the third gender are vulnerable to many forms of sexual harassment and humiliation and exploitation
- f. Every Technical Institution shall constitute an Internal Complaints Committee (ICC) with an inbuilt mechanism for gender sensitization against sexual harassment. The ICC shall have the following composition:
 - A Presiding Officer who shall be a woman Faculty member employed at a senior Level (not below a Professor in case of a University, and not below an Associate Professor in case of an Institution) at the Educational Institution, nominated by the Executive Authority
 - Two Faculty members and two non-teaching employees, preferably committed to the cause of women or who have had experience in social work or have legal knowledge, nominated by the Executive Authority
 - Three students (comprising of at least one girl student) of Pre-Final/Final year at Undergraduate/Diploma Level Institution, as the case may be



- One member from amongst Non-Government Organisation or Association committed to the cause of women or a person familiar with the issues relating to sexual harassment, nominated by the Executive Authority
 - At least one-half of the total members of the ICC shall be women
 - Persons in senior positions such as Chairman/Secretary of the Society, Principal/Director of the Institution, etc. shall not be the members of the ICCs in order to ensure autonomy of their functioning
 - The term of office of the members of the ICC shall be a period of three years. Institutions may also employ a system whereby one-third of the members of the ICC may change every year
- g. All Technical Institutions approved by AICTE shall upload the Annual Report containing the following details by 30th June of the Calendar Year:
- Number of complaints of sexual harassment received in the year
 - Number of orientation or training Programmes carried out for the members of the ICC to deal with complaints
 - Number of complaints disposed of during the year
 - Number of cases pending for more than 90 days
 - Number of Workshops or awareness Programme carried out for the officers, functionaries, faculty and students to sensitize them against sexual harassment
 - Nature of action taken by the Technical Institution against the perpetrator

Committee for SC/ST:

Committee shall consist of five members, out of which atleast 2 members shall be SC/ST and one member shall be a woman.

Grievance Redressal Cell (GRC) for Faculty / Staff:

It is mandatory for all Technical Institutions to address the grievances of faculty/staff members including service matters at the Institution level itself. A Grievance Redressal Committee (GRC) for faculty/staff members shall be constituted by each Institution to look into the grievances of the faculty/staff members. The composition of the GRC shall be as follows:

- Principal of the Institution as Chairman,
- One Senior Professor of the affiliating University/ State DTE (Directorate of Technical Education) as a Member
- Two Senior Faculty (not below Associate Professor) as Member.

Note: In case of faculty/staff not satisfied with the decision of Grievance Redressal Committee, they may appeal to the concerned affiliating University/State D.T.E. (in case of diploma institute) for redressal of their grievance.

6.3.3 Committee for SC/ST

Committee shall consist of five members, out of which at least 2 members shall be SC/ST and one member shall be a woman.

6.3.4 Internal Complaint Committee (ICC)

Responsibilities of the Technical Institution as per Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions (All India Council for Technical Education Regulations, 2016)

Every Technical Institution shall Publicly notify the provisions against sexual harassment and ensure their wide- dissemination



- a. Include in institution's Web Site, prospectus and display prominently at conspicuous places or Notice Boards the penalty and consequences of sexual harassment and make all sections of the institutional community aware of the information on the mechanism put in place for Redressal of complaints pertaining to sexual harassment, contact details of members of Internal Complaints Committee, complaints procedure and soon
- b. Organise Training Programmes or as the case may be, workshops for the officers, functionaries, faculty and students, to sensitize them and ensure knowledge and awareness of the rights, entitlements and responsibilities enshrined in the Act and under these regulations
- c. Organise regular orientation or training Programmes for the members of the ICC to deal with complaints, steer the process of settlement or conciliation, etc., with sensitivity
- d. Act decisively against all gender based violence perpetrated against employees and students of all sexes recognising that primarily women employees and students and some male students and students of the third gender are vulnerable to many forms of sexual harassment and humiliation and exploitation
- e. Every Technical Institution shall constitute an Internal Complaints Committee (ICC) with an inbuilt mechanism for gender sensitization against sexual harassment. The ICC shall have the following composition:
 - A Presiding Officer who shall be a woman Faculty member employed at a senior Level (not below a Professor in case of a University, and not below an Associate Professor in case of an Institution) at the Educational Institution, nominated by the Executive Authority
 - Two Faculty members and two non-teaching employees, preferably committed to the cause of women or who have had experience in social work or have legal knowledge, nominated by the Executive Authority
 - Three students (comprising of at least one girl student) of Pre-Final/Final year at Undergraduate/ Diploma Level Institution, as the case may be One member from amongst Non-government Organisation or Associations committed to the cause of women or a person familiar with the issues relating to sexual harassment, nominated by the Executive Authority
 - At least one-half of the total members of the ICC shall be women.
 - Persons in senior positions such as Chairman/ Secretary of the Society, Principal/ Director of the Institution, etc. shall not be the members of the ICCs in order to ensure autonomy of their functioning
 - The term of office of the members of the ICC shall be for a period of three years. Institutions may also employ a system whereby one-third of the members of the ICC may change every year
- f. All Technical Institutions approved by AICTE shall upload the Annual Report containing the following details by 30th June of the Calendar Year:
 - Number of complaints of sexual harassment received in the year
 - Number of orientation or training Programmes carried out for the members of the ICC to deal with complaints
 - Number of complaints disposed of during the year
 - Number of cases pending for more than 90 days
 - Number of workshops or awareness Programme carried out for the officers, functionaries, faculty and students to sensitize them against sexual harassment
 - Nature of action taken by the Technical Institution against the perpetrator



VIDYAVARDHINI'S COLLEGE OF ENGINEERING & TECHNOLOGY
Founder President Late Padmashri. H.G. VARTAK

(Approved by AICTE and Affiliated to the University of Mumbai)

Four Branches Permanently Affiliated by University of Mumbai

K.T. Marg, Vasai Road (W), Dist-Thane, Maharashtra, Pin 401 202.

Phone:0250-2338234 (6 Lines) •Fax:0250-2339486 •Website: www.vcet.edu.in •Email: vcet_inbox@vcet.edu.in

Date: 17-07-2018.

Notice No.22

All the students, teaching and non-teaching staff are hereby informed that Anti Ragging Committee has been formed. The tenure of the Committee members is for three years. Complaints regarding Ragging in the college campus should be routed through the Administrative Office and the complaints would be referred to the following Anti Ragging Committee:

- | | | | | |
|----|-------------------------------|---|----------|----------------------------|
| 1) | Dr. H.V. Vankudre | - | Chairman | <i>[Signature]</i> |
| 2) | Prof.(Mrs.) Pranali Sapre | - | Member | <i>[Signature]</i> 25/7/18 |
| 3) | Prof. Sainath Patil | - | Member | <i>[Signature]</i> 25/7/18 |
| 4) | Prof.(Mrs.) Kanchan Sarmalkar | - | Member | <i>[Signature]</i> 25/7/18 |
| 5) | Mr. Krishna Dolas | - | Member | <i>[Signature]</i> |
| 6) | Mr. Sanjeev Vedpathak | - | Member | <i>[Signature]</i> 27/7/18 |

[Signature]
Principal
o/c



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Date: 25-11-2021.

Notice No.22

All the students, teaching, and non-teaching staff are hereby informed that Anti Ragging Committee has been formed. The tenure of the Committee members is for five years. Complaints regarding Ragging in the college campus should be routed through the Administrative Office and the complaints would be referred to the following Anti Ragging Committee:

- | | | | |
|----|--|---|----------|
| 1) | Dr. Harish V. Vankudre | - | Chairman |
| 2) | Mrs. C.V. Sonarkar | - | Member |
| 3) | Mr. Sainath Patil | - | Member |
| 4) | Mrs. Kanchan Sarmalkar | - | Member |
| 5) | Mr. Ashok Kanthalu Kamble
(Inspector) | - | Member |
| 6) | Mr. Abhay Jadhav | - | Member |
| 7) | Mr. Sanjeev Vedpathak | - | Member |


Principal



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Date: 01-02-2016.

Notice No.11

All the students, teaching and non-teaching staff are hereby informed that as per AICTE notification dated May 25, 2012 Grievance Redressal Committee has been formed. The following persons are the members of the Committee:

- | | | |
|----------------------------------|---|----------|
| 1) Dr. Vikas Gupta | - | Chairman |
| 2) Prof. Vishal Pande | - | Member |
| 3) Prof.(Mrs.) Kanchan Sarmalkar | - | Member |
| 4) Mr. Vishal Save | - | Member |
| 5) Mr. Ganesh Ambekar | - | Member |

Secretary



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Date: 27-12-2019.

Notice No.69

All the Students, Teaching and Non-teaching staff are hereby informed that Grievance Redressal Committee has been formed. The tenure of the Team members is for Two years. The following persons are the members of the Committee:

- | | | |
|-------------------------------|---|----------|
| 1) Dr. Harish V. Vankudre | - | Chairman |
| 2) Mr. Vishal Pande | - | Member |
| 3) Mrs. Sweety Rupani | - | Member |
| 4) Mr. Swapnil Mane | - | Member |
| 5) Mr. Nilay Naik (Student) | - | Member |
| 6) Mr. Meet Thakkar (Student) | - | Member |


Secretary



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Date: 03-12-2021.

Notice No.30

All the Students, Teaching and Non-teaching staff are hereby informed that Grievance Redressal Committee has been formed. The tenure of the Team members is for Two years. The following persons are the members of the Committee:

- | | | |
|---------------------------------------|---|----------|
| 1) Dr. Harish V. Vankudre | - | Chairman |
| 2) Mr. Vishal Pande | - | Member |
| 3) Mrs. Smita Jawale | - | Member |
| 4) Mr. Swapnil Mane | - | Member |
| 5) Mr. Omkar Pitale (Student-TE MECH) | - | Member |
| 6) Ms. Sanika Patil (Student-SE COMP) | - | Member |




Secretary



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Date: 29-09-2023.

Notice No.47

All the students, Teaching and Non-teaching staff are hereby informed that as per AICTE guidelines new Grievance Redressal Committee has been formed. The following persons are the members of the Committee:

- | | | |
|---------------------------|---|------------------------------------|
| 1) Dr. Harish V. Vankudre | - | Chairperson |
| 2) Dr. Uday Aswalekar | - | Member |
| 3) - | - | Member Nominated by University/DTE |
| 4) Dr. Megha Trivedi | - | Member |


Secretary


HC PRINCIPAL
VIDYAVARDHINI'S COLLEGE
OF
ENGINEERING & TECHNOLOGY
VASAI ROAD-401202.



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Date: 01-02-2016

Notice No.14

All the students, teaching and non-teaching staff are hereby informed that Internal Complaint Committee has been formed. The tenure of the Committee members will be valid upto 3 years. The following persons are the members of the Committee:

- | | | |
|-------------------------------|---|---|
| 1. Prof.(Mrs.) Amrita Ruperee | - | Presiding Officer |
| 2. Prof.(Mrs.) Pranali Sapre | - | Member |
| 3. Prof.(Mrs.) Anagha Patil | - | Member |
| 4. Prof. Deepak Gawali | - | Member |
| 5. Mr. Krishna Dolas | - | Member |
| 6. Mrs. Komal Chaudhari | - | Member |
| 7. Mrs. Anjali Dilip Vartak | - | Outside Member familiar with Sexual harassment issues.
Member of Swadhar (NGO) |

- ① Prof. D. D. Gawali *D. D. Gawali*
② Mrs. Anagha Patil *Anagha Patil*
③ Amrita Ruperee *Amrita Ruperee*
④ Pranali Sapre *Pranali Sapre*
⑤ Krishna Dolas *Krishna Dolas*
⑥ Ms. Komal Chaudhari *Komal Chaudhari*

Anagha Patil
Secretary



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Date: 24-02-2020

Notice No.09

All the students, teaching and non-teaching staff are hereby informed that Internal Complaint Committee has been formed. The tenure of the Committee members will be for 3 years. The following persons are the members of the Committee:

- | | | |
|-----------------------------|---|---|
| 1. Dr. Megha Trivedi | - | Presiding Officer |
| 2. Dr. Ashish Chaudhari | - | Member |
| 3. Mrs. Anagha Patil | - | Member |
| 4. Mr. Krishna Dolas | - | Member |
| 5. Mrs. Ashlesha Patil | - | Member |
| 6. Mr. Deepak Joshi | - | Member |
| 7. Ms. Jai Vartak | - | Member |
| 8. Ms. Swapnali Panchal | - | Member |
| 9. Mrs. Anjali Dilip Vartak | - | Outside Member familiar with Sexual harassment issues.
Member of Swadhar (NGO) |


Principal



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Date:30/11/2021.

Notice No. 25

Updation in Internal Complaint Committee (ICC)

This Notice is issued to accommodate new members in place of the following members:

<u>Name of the Member</u>	<u>Reason</u>	<u>New Member</u>
Mr. Krishna Dolas	Sadden Death	Mr. Abhay Jadhav
Ms. Jai Vartak	Passed B.E. Exam	Ms. Akhila Anilkumar (Student S.E. COMP)
Ms. Swapnali Panchal	Passed B.E. Exam	Ms. ManaswīJadhav (Student S.E. IT)

The new structure of Internal Complaint Committee (ICC) is as below:

1. Dr. Megha Trivedi - Presiding Officer
2. Dr. Ashish Chaudhari - Member
3. Mrs. Anagha Patil - Member
4. Mr. Abhay Jadhav - Member
5. Mrs. Ashlesha Patil - Member
6. Mr. Chintan Patel - Member
7. Ms. Akhila Anilkumar - Member
8. Ms. ManaswīJadhav - Member
9. Mrs. Anjali Dilip Vartak - Outside Member familiar with Sexual harassment issues.
Member of Swadhar (NGO)




Principal



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Date: 25-11-2021

Notice No.23

All the Students, Teaching and Non-teaching staff are hereby informed that SC/ST Committee has been formed for the year 2021-22. The tenure of the Committee members is for three years. The following persons are the members of the Committee:

- | | | | |
|----|--------------------|---|----------|
| 1) | Dr. H.V. Vankundre | - | Chairman |
| 2) | Dr. Ashish Vanmali | - | Member |
| 3) | Mrs. Smita Jawale | - | Member |
| 4) | Mrs. Neha Gharat | - | Member |
| 5) | Mr. Mahesh Thakur | - | Member |
| 6) | Mr. Ganesh Ambekar | - | Member |

Secretary



Vidyavardhini's College of Engineering & Technology

Founder President Late Padmashri H. G. Vartak

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NAAC accredited, 4 Programmes Accredited by NBA

Criteria Number: 5

Criteria Name: Student Support and Progression

Sub criteria Number: 5.1.4

Sub-criteria Name: Student Support-Grievance Redressal

5.1.4: The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases.

- Implementation of guidelines of statutory/regulatory bodies
- Organization wide awareness and undertakings on policies with zero tolerance
- Mechanisms for submission of online/offline students' grievances
- Timely redressal of the grievances through appropriate committees

This document contains the proofs regarding details of statutory bodies



Vidyavardhini's College of Engineering & Technology

Founder President Late Padmashri H. G. Vartak

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5.1.4 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Details of statutory/regulatory Committees notified in institutional website.

WEBSITE LINKS FOR THE COMMITTEES

<https://old.vcet.edu.in/wp-content/uploads/2019/06/Code-of-Conduct-1.pdf>

1. Anti-Ragging Committee

<https://vcet.edu.in/anti-ragging-committee/>

2. Grievance Redressal Committee

<https://vcet.edu.in/grievance-redressal-committee/>

3. Internal Complaints Committee

<https://vcet.edu.in/internal-complaint-committee/>

4. SC-ST Cell

<https://vcet.edu.in/sc-st-committee/>



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Date: 17-07-2018.

Notice No.22

All the students, teaching and non-teaching staff are hereby informed that Anti Ragging Committee has been formed. The tenure of the Committee members is for three years. Complaints regarding Ragging in the college campus should be routed through the Administrative Office and the complaints would be referred to the following Anti Ragging Committee:

- | | | | | |
|----|-------------------------------|---|----------|----------------------------|
| 1) | Dr. H.V. Vankudre | - | Chairman | <i>[Signature]</i> |
| 2) | Prof.(Mrs.) Pranali Sapre | - | Member | <i>[Signature]</i> 25/7/18 |
| 3) | Prof. Sainath Patil | - | Member | <i>[Signature]</i> 25/7/18 |
| 4) | Prof.(Mrs.) Kanchan Sarmalkar | - | Member | <i>[Signature]</i> 25/7/18 |
| 5) | Mr. Krishna Dolas | - | Member | <i>[Signature]</i> |
| 6) | Mr. Sanjeev Vedpathak | - | Member | <i>[Signature]</i> 27/7/18 |

[Signature]
Principal
o/c



VIDYAVARDHINI'S COLLEGE OF ENGINEERING & TECHNOLOGY

Founder President Late Padmashri. H.G. VARTAK

(Approved by AICTE and Affiliated to the University of Mumbai)

Four Branches Permanently Affiliated by University of Mumbai

K.T. Marg, Vasai Road (W), Dist-Palghar, Maharashtra, Pin 401 202.

Phone:0250-2338234 (6 Lines) •Fax:0250-2339486 •Website: www.vcet.edu.in •Email:vcet_inbox@vcet.edu.in

Date: 25-11-2021.

Notice No.22

All the students, teaching, and non-teaching staff are hereby informed that Anti Ragging Committee has been formed. The tenure of the Committee members is for five years. Complaints regarding Ragging in the college campus should be routed through the Administrative Office and the complaints would be referred to the following Anti Ragging Committee:

- | | | | |
|----|--|---|----------|
| 1) | Dr. Harish V. Vankudre | - | Chairman |
| 2) | Mrs. C.V. Sonarkar | - | Member |
| 3) | Mr. Sainath Patil | - | Member |
| 4) | Mrs. Kanchan Sarmalkar | - | Member |
| 5) | Mr. Ashok Kanthalu Kamble
(Inspector) | - | Member |
| 6) | Mr. Abhay Jadhav | - | Member |
| 7) | Mr. Sanjeev Vedpathak | - | Member |


Principal



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Date: 01-02-2016.

Notice No.11

All the students, teaching and non-teaching staff are hereby informed that as per AICTE notification dated May 25, 2012 Grievance Redressal Committee has been formed. The following persons are the members of the Committee:

- | | | |
|----------------------------------|---|----------|
| 1) Dr. Vikas Gupta | - | Chairman |
| 2) Prof. Vishal Pande | - | Member |
| 3) Prof.(Mrs.) Kanchan Sarmalkar | - | Member |
| 4) Mr. Vishal Save | - | Member |
| 5) Mr. Ganesh Ambekar | - | Member |

Secretary



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Date: 27-12-2019.

Notice No.69

All the Students, Teaching and Non-teaching staff are hereby informed that Grievance Redressal Committee has been formed. The tenure of the Team members is for Two years. The following persons are the members of the Committee:

- | | | |
|-------------------------------|---|----------|
| 1) Dr. Harish V. Vankudre | - | Chairman |
| 2) Mr. Vishal Pande | - | Member |
| 3) Mrs. Sweety Rupani | - | Member |
| 4) Mr. Swapnil Mane | - | Member |
| 5) Mr. Nilay Naik (Student) | - | Member |
| 6) Mr. Meet Thakkar (Student) | - | Member |


Secretary



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Date: 03-12-2021.

Notice No.30

All the Students, Teaching and Non-teaching staff are hereby informed that Grievance Redressal Committee has been formed. The tenure of the Team members is for Two years. The following persons are the members of the Committee:

- | | | |
|---------------------------------------|---|----------|
| 1) Dr. Harish V. Vankudre | - | Chairman |
| 2) Mr. Vishal Pande | - | Member |
| 3) Mrs. Smita Jawale | - | Member |
| 4) Mr. Swapnil Mane | - | Member |
| 5) Mr. Omkar Pitale (Student-TE MECH) | - | Member |
| 6) Ms. Sanika Patil (Student-SE COMP) | - | Member |




Secretary



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Date: 29-09-2023.

Notice No.47

All the students, Teaching and Non-teaching staff are hereby informed that as per AICTE guidelines new Grievance Redressal Committee has been formed. The following persons are the members of the Committee:

- | | | |
|---------------------------|---|------------------------------------|
| 1) Dr. Harish V. Vankudre | - | Chairperson |
| 2) Dr. Uday Aswalekar | - | Member |
| 3) - | - | Member Nominated by University/DTE |
| 4) Dr. Megha Trivedi | - | Member |


Secretary


THE PRINCIPAL
VIDYAVARDHINI'S COLLEGE
OF
ENGINEERING & TECHNOLOGY
VASAI ROAD-401202.



VIDYAVARDHINI'S COLLEGE OF ENGINEERING & TECHNOLOGY
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Date: 01-02-2016

Notice No.14

All the students, teaching and non-teaching staff are hereby informed that Internal Complaint Committee has been formed. The tenure of the Committee members will be valid upto 3 years. The following persons are the members of the Committee:

- | | | |
|-------------------------------|---|---|
| 1. Prof.(Mrs.) Amrita Ruperee | - | Presiding Officer |
| 2. Prof.(Mrs.) Pranali Sapre | - | Member |
| 3. Prof.(Mrs.) Anagha Patil | - | Member |
| 4. Prof. Deepak Gawali | - | Member |
| 5. Mr. Krishna Dolas | - | Member |
| 6. Mrs. Komal Chaudhari | - | Member |
| 7. Mrs. Anjali Dilip Vartak | - | Outside Member familiar with Sexual harassment issues.
Member of Swadhar (NGO) |

- ① Prof. D. D. Gawali *D. D. Gawali*
② Mrs. Anagha Patil *Anagha Patil*
③ Amrita Ruperee *Amrita Ruperee*
④ Pranali Sapre *Pranali Sapre*
⑤ Krishna Dolas *Krishna Dolas*
⑥ Ms. Komal Chaudhari *Komal Chaudhari*

Anagha Patil
Secretary



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Date: 24-02-2020

Notice No.09

All the students, teaching and non-teaching staff are hereby informed that Internal Complaint Committee has been formed. The tenure of the Committee members will be for 3 years. The following persons are the members of the Committee:

- | | | |
|-----------------------------|---|---|
| 1. Dr. Megha Trivedi | - | Presiding Officer |
| 2. Dr. Ashish Chaudhari | - | Member |
| 3. Mrs. Anagha Patil | - | Member |
| 4. Mr. Krishna Dolas | - | Member |
| 5. Mrs. Ashlesha Patil | - | Member |
| 6. Mr. Deepak Joshi | - | Member |
| 7. Ms. Jai Vartak | - | Member |
| 8. Ms. Swapnali Panchal | - | Member |
| 9. Mrs. Anjali Dilip Vartak | - | Outside Member familiar with Sexual harassment issues.
Member of Swadhar (NGO) |


Principal



VIDYAVARDHINI'S COLLEGE OF ENGINEERING & TECHNOLOGY
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Date:30/11/2021.

Notice No. 25

Updation in Internal Complaint Committee (ICC)

This Notice is issued to accommodate new members in place of the following members:

<u>Name of the Member</u>	<u>Reason</u>	<u>New Member</u>
Mr. Krishna Dolas	Sadden Death	Mr. Abhay Jadhav
Ms. Jai Vartak	Passed B.E. Exam	Ms. Akhila Anilkumar (Student S.E. COMP)
Ms. Swapnali Panchal	Passed B.E. Exam	Ms. ManaswīJadhav (Student S.E. IT)

The new structure of Internal Complaint Committee (ICC) is as below:

1. Dr. Megha Trivedi - Presiding Officer
2. Dr. Ashish Chaudhari - Member
3. Mrs. Anagha Patil - Member
4. Mr. Abhay Jadhav - Member
5. Mrs. Ashlesha Patil - Member
6. Mr. Chintan Patel - Member
7. Ms. Akhila Anilkumar - Member
8. Ms. ManaswīJadhav - Member
9. Mrs. Anjali Dilip Vartak - Outside Member familiar with Sexual harassment issues.
Member of Swadhar (NGO)




Principal



VIDYAVARDHINI'S COLLEGE OF ENGINEERING & TECHNOLOGY

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Date: 25-11-2021

Notice No.23

All the Students, Teaching and Non-teaching staff are hereby informed that SC/ST Committee has been formed for the year 2021-22. The tenure of the Committee members is for three years. The following persons are the members of the Committee:

- | | | | |
|----|--------------------|---|----------|
| 1) | Dr. H.V. Vankundre | - | Chairman |
| 2) | Dr. Ashish Vanmali | - | Member |
| 3) | Mrs. Smita Jawale | - | Member |
| 4) | Mrs. Neha Gharat | - | Member |
| 5) | Mr. Mahesh Thakur | - | Member |
| 6) | Mr. Ganesh Ambekar | - | Member |

Secretary



Vidyavardhini's College of Engineering & Technology

Founder President Late Padmashri H. G. Vartak

Approved by AICTE, DTE Maharashtra and Affiliated to University of Mumbai
NAAC accredited, 4 Programmes Accredited by NBA

Criteria Number: 5

Criteria Name: Student Support and Progression

Sub criteria Number: 5.1.4
Redressal

Sub-criteria Name: Student Support-Grievance

5.1.4: The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases.

- Implementation of guidelines of statutory/regulatory bodies
- Organization wide awareness and undertakings on policies with zero tolerance
- Mechanisms for submission of online/offline students' grievances
- Timely redressal of the grievances through appropriate committees

This document contains the proofs regarding annual report of committees



Vidyavardhini's College of Engineering & Technology

Founder President Late Padmashri H. G. Vartak


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Criteria Number: 5
Sub criteria Number: 5.1.4

Criteria Name: Student Support and Progression
Sub-criteria Name: Student Support-Grievance Redressal

Annual Report of committee motioning the activities and number of grievances redressed to prove timely redressal of grievances.

Year	No. of grievances appealed	No. of grievances redressed	Average time for grievance redressal
2022-23	0	0	Not applicable
2021-22	0	0	Not applicable
2020-21	0	0	Not applicable
2019-20	0	0	Not applicable
2018-19	0	0	Not applicable


Dr. Harish Vankudre
Principal





Vidyavardhini's College of Engineering & Technology

Founder President Late Padmashri H. G. Vartak

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Committee and sample of MoM

Committee Name	MoM Dates
Anti-Ragging Committee	12/07/2022
Complaints Cum Grievance Redressal Committee	15/06/2023
Internal Complaints Committee	17/02/2023
SC-ST Cell	09/01/2023

Anti Ragging Committee Meeting Minutes of the Meeting

Minutes of the Anti-Ragging committee 2022-2023

A meeting of anti-ragging committee for the year 2022-23 was scheduled to be held on July 12, 2022 in the conference room of Vidyavardhini's College of Engineering and Technology under the Chairmanship of Dr. Harish Vankudre.

Following Members attended the meeting.

Member	Designation	
Dr. Harish Vankudre	Chairman	P
Mrs. C.V. Sonarkar	Member	P
Mr. Sainath Patil	Member	P
Mrs. Kanchan Sarmalkar	Member	P
Mr. Abhay Jadhav	Member	P
Mr. Sanjeev Vedpathak	Member	P

The meeting started with the welcoming of all members and began with discussing the agenda points of the meeting.

1. The committee outlined efforts made to prevent ragging on campus.
2. There were no ragging complaints reported or witnessed on campus.
3. Squad members were asked to form groups of two or three for patrolling at different times.
4. After the meeting, the chairman proposed a vote of thanks.



Principal

**Minutes of the Meeting of the Grievance Redressal Committee
held on June 15, 2023**

A meeting of the Grievance Redressal Committee of Vidyavardhini's College of Engineering Technology was held on June 15, 2023 in the Conference Room at 11.00 a.m. when the following members were present:

Name of the Members

1) Dr. Harish V. Vankudre	-	Chairman	P
2) Mr. Vishal Pande	-	Member	P
3) Mrs. Smita Jawale	-	Member	P
4) Mr. Swapnil Mane	-	Member	P
5) Mr. Omkar Pitale (Student-TE MECH)	-	Member	P
6) Ms. Sanika Patil (Student-SE COMP)	-	Member	P

Dr. Harish Vankudre, Chairman welcomed all attendees and Mr. Vishal Pande brief about the agenda of the meeting.

Item No.1: Confirmation of Minutes of the meeting of the last meeting

Review of last meeting's minutes was taken, and next strategies were planned accordingly.

Item No.2: Number of students' complaints/grievances:

Committee discussed about the activities of the committee and enquired student members and other members about any reported incidence of any case of harassment. No complaints/grievances from Students.

Students Members requested regarding lights and fans in Central Library. The information was forwarded to the respective Department for further necessary action.

Item No.3: Conduction Awareness Program

Committee has discussed about conducting awareness program regarding Gender Issues and Sexual Harassment. The committee felt that awareness programs are required for students and faculty separately. The Chairman suggested that this awareness programme should conducted through Internal Complaint Committee (ICC).

It was decided to conduct awareness programmes for students First Year students about the rights of voters.

Item No.4: Activities planned for the coming academic year.

The Committee discussed the activities planned for the coming academic year.

Item No.5: Any other matter with the permission of the Chairman.

There was no other matter to discuss.

The meeting ended with a vote of thanks to all the attendees.


Dr. Harish Vankudre
Chairman



Vidyavardhini's College of Engineering & Technology

K. T. Marg, Near Railway Station, Vasai Road(W), Dist. Palghar, Pin. 401202

Internal Complaint Committee

Meeting No. 2

Date: 17/02/2023

Minutes of the Meeting

The meeting of the Internal Complaint Committee (ICC) was conducted on February 17, 2023, at 4.00 pm in Room No. 201, Vidyavardhini's College of Engineering & Technology.

Following Members were present for the meeting:

Member

Dr. Ashish Chaudhari, Member	P
Mrs. Anagha Patil, Member	P
Mr. Abhay Jadhav, Member	P
Mrs. Ashlesha Patil, Member	P
Mr. Chintan Patel, Member	P
Ms. Akhila Anilkumar, Member	P
Ms. Manasvi Jadhav, Member	P
Mrs. Anjali Dilip Vartak, Member	P

Following points were discussed in the meeting:

- Dr. Megha Trivedi welcomed all members and emphasized the minutes of the previous meeting.
- She asked the student members to make sure the posters of POSH are displayed on the notice board on every floor.
- She also asked if there are any issues to be considered in this meeting from the student's side as well as from faculty.
- Students were advised to have friendly relationships with parents and should not hide any issues facing them in and around society.
- Also, students were advised to be in constant touch with their mentors.
- Students were informed that for safety reasons, activities during the annual festivals should be planned such that students leave the campus by 8 pm.
- Student members of the committee assured that they feel safe and secure inside the campus and during travel. Students were advised to use "Raksha - women safety alert" app on mobile phones for their safety.
- In case of emergency, contact details of members were shared with student members and told them to circulate amongst their peers and students were assured that based on the complaints, required actions will be taken immediately.
- Dr. Ashish Chaudhari thanked all the committee members for their participation and Comments.

Prepared By:

Mrs. Anagha Patil
Member

Approved By:

Dr. Megha Trivedi
Presiding Officer



Vidyavardhini's College of Engineering & Technology

K. T. Marg, Near Railway Station, Vasai Road(W), Dist. Palghar, Pin. 401202

Internal Complaint Committee

Ref. No. VV/Engg/ICC/2022-23/02

Date: 13/02/2023

Notice of Meeting

Dear Sir/Madam,

This is to inform you that the meeting of the Internal Complaint Committee (ICC) will be held on February 17, 2023, at 4.00 pm in Room No. 201, Vidyavardhini's College of Engineering & Technology.

You are requested to kindly make it convenient to attend the meeting.

Yours faithfully,

Dr. Megha Trivedi
Presiding Officer, ICC

Dr. Ashish Chaudhari, Member
Mrs. Anagha Patil, Member
Mr. Abhay Jadhav, Member
Mrs. Ashlesha Patil, Member
Mr. Chintan Patel, Member
Ms. Akhila Anilkumar, Member
Ms. Manasvi Jadhav, Member
Mrs. Anjali Dilip Vartak, Member

Agenda for the Meeting:

- Welcome address by the Presiding Officer
- Review of Minutes of the Previous Meeting
- Review of issues raised.
- Any other matter with the permission of the Chairman.
- Vote of thanks.

SC/ST Committee Meeting Minutes of the Meeting

Minutes of the SC/ST committee 2022-2023

A meeting of SC/ST committee for the year 2022-23 was scheduled to be held on 9th January 2023 in the conference room of Vidyavardhini's College of Engineering and Technology under the Chairmanship of Dr. Harish Vankudre.

Following Members attended the meeting.

Member	Designation	
Dr. Harish Vankudre	Chairman	P
Dr. Ashish Vanmali	Member	P
Mrs. Smita Jawale	Member	P
Mrs. Neha Gharat	Member	P
Mr. Mahesh Thakur	Member	P
Mr. Ganesh Ambekar	Member	P

The meeting started with the welcoming of all members and began with discussing the agenda points of the meeting.

- 1) The committee ensured that the admission process has strictly followed reservation requirements.
- 2) The Chairman informed the members that the Equal Opportunity Cell hosted a seminar in order to inform first-year students on various schemes and how to apply for them.
- 3) The SC/St students and their parents were informed of the government's plan to credit the stipend straight to their accounts. Information was given to the administration department to inform the students.
- 4) After the meeting, the chairman proposed a vote of thanks.



Principal